

200 Madison Avenue | The Atrium

2023-2024 Rental Rates

Security Deposit (refundable)

Atrium / Concert Hall / Wilson Center	\$ 1,500
Classroom/Conference Room/Studio	\$ 200
Student/Staff/Alumni	\$ 50

Evening Rates - 4pm until 11pm (set-up starting at 8am)

Sunday through Friday

Atrium	\$ 2,300
Concert Hall	\$ 2,300
Atrium and Concert Hall	\$ 4,100
Wilson Center	\$ 2,300

Saturday

Atrium	\$ 2,875
Concert Hall	\$ 2,875
Atrium & Concert Hall	\$ 5,250
Wilson Center	\$ 2,875

Daytime Rates - 8am to 4pm (must be cleaned up by 4PM)

Saturday & Sunday

Atrium	\$ 2,070
Concert Hall	\$ 2,070
Atrium & Concert Hall	\$ 3,640
Wilson Center	\$ 2,070

Monday through Friday (mid-May through August only)

Atrium	\$ 1,840
Concert Hall	\$ 1,840
Atrium & Concert Hall	\$ 3,180
Wilson Center	\$ 1,840

Meeting Rooms and Offices - 8am - 10 pm Sunday - Saturday (2 hour minimum)

Classroom 308, 309, 312, or 313	\$ 75/hr
Conference Room 011 or 433	\$ 75/hr
Private Office Space	\$50/day or \$400/mo

Studios - 8am - 10 pm Sunday - Saturday (1 hour minimum)

Studio 1 or 2 (no engineer)	\$ 20/hr or \$150/day
Studio 1 or 2 (with engineer)	\$ 30/hr or \$250/day
Podcast Studio	\$ 80/hr or \$400/day

* Please make all checks payable to Visible Music College

*All tables & chairs are included in the rental fees, no linens are available.

- 15 round tables, 60" diameter, 30" tall (seats up to 8 per table)
- 15 long, rectangular tables, 70" x 20", 28" tall (food or seating)
- 4 bistro tables, 36" x 24", 41" tall
- White folding chairs available = 60
- Grey Visible Chairs = 150

*Parties that need an additional day for set-up may buy out the previous rental day before the Event, if available, for an additional fee to be negotiated, which will be at least \$1,500.00 in any event.

The premises should be vacated by 12:00 am the next morning after the rental day

Additional Fees for use of Sound and Video System including microphone(s), stand(s), video screens and audio technician is \$250. Additional Fees for use of the Lighting Package is \$150.

Atrium is 4,500 sq. ft.; Concert Hall is 2,375 sq. ft.; Wilson Center is 3,960 sq. ft.

The maximum capacity of event spaces is as follows:

	<u>Atrium</u>	<u>Concert Hall</u>	<u>Wilson Center</u>
Max Capacity	250	190	115
Banquet	175	100	100
Theater Row	200	150	115

The maximum capacity of meeting rooms and classrooms is as follows:

	<u>Room 308</u>	<u>Rooms 309/312/313</u>	<u>Room 011/433</u>
Max Capacity	50	20	10

Discount Rates Available

Active/Retired Military	10%
501c3 Non-Profit	50%
Current Staff/Alumni	75%

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